



Dear Atala Parents,

We are looking forward to an exciting year!

As you heard from your school tour and the Parent Handbook, our billing company is Blackbaud (formerly called Smart Tuition). Those billing plans run from July through April (10 months) or July through June (12 months). There is also a quarterly payment plan available. There are other options if you register after July 1st each year, but these are calculated on a case-by-case basis. Please note that Blackbaud has a \$50 annual fee for their services.

Blackbaud is a green company and does not print hard copy enrollment forms. In order to enroll, please visit the <https://enroll.blackbaud.school/#/findschool> to enter your payment information. You will need to create a new account and then search for Atala Montessori to find our school and enroll.



In addition to the monthly plans, Atala offers biannual and annual payment plans directly through Atala. If you select the biannual plan you will receive a 2.5% discount on tuition. Payments will be due in July and November. If you select the annual payment plan you will receive a 5% discount on tuition and the lump sum payment will be due in July.

In order to avoid late enrollment issues please be sure to complete the online enrollment at website <https://enroll.blackbaud.school/#/findschool> before the end of June each year. If you have any questions, please contact the office.